

**Virginia Manufactured Housing Board
Emergency Meeting by Telephone Conference Call
November 14, 2002**

Call to Order

An emergency telephone conference call meeting of the Virginia Manufactured Housing Board was called to order by Chairman Roncaglione at 4:00 p.m. Chairman Roncaglione stated that the meeting was called as an emergency meeting under Section 2.2-3708(F) of the Code of Virginia. He informed everyone that the call was being taped and an audio recording of the call would be maintained as required by Section 2.2-3708(D) of the Code of Virginia.

Roll Call

Secretary McIver called the roll. Board members present:

- James Roncaglione, Chairman
- Walter Hughes, Vice Chairman
- Ava Lewis
- Roger Mitchell
- William Moody
- William Toombs

Board members absent:

- Michael Nickell
- Ida McPherson
- Tom Satterwhite

The Secretary stated that a quorum was present on the conference call.

Purpose of the Conference Call Meeting

Chairman Roncaglione explained that the emergency telephone conference call meeting had been called for the Board to respond, by the requested deadline, to legal advice from the Board's counsel from the Office of the Attorney General in the appeal of the Board's Final Order 2002-14. By letter to the Board Secretary dated November 13, 2002, Ms. Jennifer Williamson had advised the Board to seek a consent remand in order to conduct another hearing on the matter and reach legally supportable findings. In her letter, Ms. Williamson stated that she had to have the Board's decision by November 15, 2002. There were no questions or comments from the Board members.

Motion

Mr. Moody made a motion that the Board request the office of the Attorney General to seek a consent remand from the Court in the appeal of Final Order 2002-14 to allow the Board to conduct a proper hearing in the matter and reach legally supportable findings. Mr. Toombs seconded the motion. Chairman Roncaglione asked if there was any discussion on the motion. There was no discussion, so the Chairman called for the vote.

Vote

As required by Section 2.2-3708(D) of the Code of Virginia, the vote on the motion was by roll call. As instructed by the Chairman, the Secretary called the roll for the vote.

- Chairman Roncaglione Aye
- Vice Chairman Hughes Aye
- Ms. Lewis Aye
- Mr. Mitchell Aye
- Mr. Moody Aye
- Mr. Toombs Aye

Chairman Roncaglione instructed the Secretary to notify the Office of the Attorney General of the Board's decision by telephone and to confirm the Board's decision in writing to the Office of the Attorney General.

Adjournment

Having concluded the business before the Board requiring the emergency telephone conference call, the conference call meeting was adjourned at 4:10 p.m.

Date: November 21, 2002

Minutes Approved: (Signed Copy on File)

James W. Roncaglione, Chairman